Date: 10 January 2019

Dear all MATH and **MAEC (admitted in or before Year 2015-16) students,

** For MAEC students admitted from Year 2016-17, please contact Miss Alice Kwok (alicekwok@ust.hk) for all the requests during the course registration and course add/drop periods.

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All MATH and MAEC students not on probation will be allowed to register for up to 18 credits each semester during the course registration period.

**Things to note**

<<For students who want more than 18 credits>>
You need to give reasons and apply for additional credits via the following web link:
https://intranet.math.ust.hk/ug/course/credit/request.for.overload

The system is protected by a firewall so that off-campus access has to go through the ITSC's VPN. For details, please refer to the following URL:
https://itsc.ust.hk/services/cyber-security/vpn

Upon approval from Prof. Chasnov, students are required to formally apply for overloading credits via the Uweb-based SIS system.

<<For students who are on academic warning>>
You are advised but not required to take a credit load of no more than 15 credits to avoid being put on academic probation.

<<For students who are on academic probation>>
You are to reduce your study load as follows:
- if you failed no more than one course in the last semester, you can take a maximum of 15 credits;
- if you failed more than one course in the last semester, you can take a maximum of 12 credits.
(1-credit will be initially given to you if you are on academic probation; you are required to make an appointment to see Prof. KY Li for release of study credits.)

Sincerely,
Debbie Poon
MATH UG Team

c.c. Prof. JR Chasnov, MATH UG Coordinator