

DEPARTMENT OF MATHEMATICS N O T I C E

Course Registration for continuing RPG students (2019-2020 Spring)

Class Enrollment Schedule & Procedures:

Enrollment Period:	Starting from 6:00pm, 22 January 2020
Add/Drop Period:	7-20 February 2020
Extended Drop Period:	21 February – 5 March 2020

Students will register for courses with the web-based course registration system. Students who would like to seek advice on course selection may contact the course instructor direct or their formal/interim advisor who will act as the academic counsellor. If you cannot reach the course instructor or the advisor, you may seek advice from one of the following PG Committee Members who will also act as the academic counsellors (*please look up from MATH departmental website for their office location*).

PG Committee members

- i) Prof. Y. Xiang (PG Coordinator)
- ii) Prof. Z.G. Bao
- iii) Prof. J.F. Cai
- iv) Prof. H.L. Chang
- v) Prof. Frederick T.H. Fong
- vi) Prof. T.L. Jin

Important Notes:

1. **No zero course enrollment**

In accordance to the University's regulations, *no registered students should have 0 course enrollment*. All registered students are required to do course registration. In case you have fulfilled the course requirements but are still working on your Thesis Research, you should **register the following appropriate course:**

- *MATH 6990: MPhil Thesis Research; or*
- *MATH 7990: Doctoral Thesis Research*

2. **Graduating students**

For graduating students due to graduation by end of Fall/Spring/Summer 2019-2020, you are also reminded to **register the following appropriate course :**

- *MATH 6990: MPhil Thesis Research; or*
- *MATH 7990: Doctoral Thesis Research*

3. **MATH6900 course enrolment**

Students should register MATH6900 (Mathematics Seminar) in consecutive semester and take course with code bearing **A** in the first semester, then followed by **B**, **C** and lastly **D**. Registering the course with same letter code again would result in their course carrying no credit bearings.

4. **MATH/PDEV6770 (Professional Development Courses)**

Both full-time and part-time RPG students should finish MATH/PDEV6770 (Professional Development for RPG Students) before completion of their RPG studies. Students can access the PDC system via myPortal or the Admin Info & Service platform for course requirements, event offerings and schedules and progress tracking. *(Note: you have been pre-enrolled for this required course)*

5. **MATH6771 (Professional Development Training in Mathematics)**

MATH6771 is a one-year training course, MATH RPG should register and complete MATH6771 within their first year of study. *(Note: it is a continuation of the course in Fall 2019/2020)*

6. **PDEV6800 (Introduction to Teaching & Learning in Higher Education)**

Full time RPG students should register Course Modules 1-5 (the 10-hour GTA training) via CEI platform and complete them within their first term of study. *(Note: you have been pre-enrolled for this required course)*

7. **LANG5000 course enrolment**

Students of one of the following categories should register LANG5000 (Foundation in Listening & Speaking for Postgraduate Students)

- i) failed to take ELPA test except those who are late for program registration
- ii) obtained a score **below Level 4** in ELPA test
- iii) failed in LANG5000

8. **LANG5010 course enrolment**

Students should register and complete LANG5010 (Postgraduate English for Science Studies) in their first year of study.

9. **Credit Transfer or Course Substitution**

The following PG students are advised to apply for credit transfer or course substitution:

- PG students who wish to have the PG course(s) to be taken in other department(s) at HKUST to be justified and counted as **the MATH related course(s) or the MATH PG course(s)** being mentioned in their program curriculum;
- PG students who intend to enroll in a ****4000-level** UG course to be offered by other department(s) at HKUST and wish to have this course to be justified and counted as a **MATH related course** being mentioned in their program curriculum.

All applications should be returned to the Department Office no later than **Friday, 13 March 2020**. Application forms can be downloaded from the Departmental website under PG Intranet.

*(** For details on the relevant university regulations, PG students are advised to refer to the University Academic Calendar & [General Notes] on the ARRO's Application Form on "Application for Credit Transfer/ Course Substitution - Postgraduate Program".)*

10. **New MATH PG reading/topic course(s) announcement**

Students are advised to look up the myPortal web page from time to time for new course announcement.